

POLICIES AND PROCEDURES FOR RECEIVING AND RETAINING TUITION ASSISTANCE AT LA SALLE ACADEMY

SOURCE OF TUITION ASSISTANCE AT LA SALLE ACADEMY

All tuition assistance provided by La Salle Academy is received from generous private donors. The amount available varies from year to year.

APPLICATION PROCESS FOR FINANCIAL AID FOR RETURNING STUDENTS

Renewal of tuition assistance is not automatic from one academic year to the next and the amount of the award may vary due to circumstances associated with the recipient or due to the resources available at the school.

The accountability guidelines noted below will apply. The parent(s) of a student requesting financial aid will be required to complete an application through the process associated with FACTS for each year for which they are seeking tuition assistance.

ACCOUNTABILITY CRITERIA

Merit Scholarship

In general, a recipient, once enrolled at La Salle Academy, will

- earn Second Honors at the conclusion of a semester (maintain an 85 average and have no failing grade on his report card)
- maintain an attendance rate of 90% (this includes lateness where lateness to school five (5) times equals one (1) absence)
- be in good standing with respect to his behavior
- have attended school sponsored events when designated to do so by the school Administration
- write thank you note(s) to donors as appropriate and as requested

Financial Aid, including Sibling Discount (Note: the recipient of tuition assistance via a Merit Scholarship may also qualify for Financial Aid and/or a Sibling Discount)

In general, a recipient, once enrolled at La Salle Academy, will

- earn a 75% average at the conclusion of a semester
- maintain an attendance rate of 90% (this includes lateness where lateness to school five (5) times equals one (1) absence)
- be in good standing with respect to his behavior
- have attended school sponsored events when designated to do so by the school Administration
- write thank you note(s) to donors as appropriate and as requested

CONSEQUENCES FOR NOT MEETING ELIGIBILITY CRITERIA

A student who does not demonstrate the level of accountability outlined above will have the amount of tuition assistance he is scheduled to receive in the next semester cut in half.

After the second of two consecutive semesters when he is not in compliance with the criteria stated above, he will forfeit his aid completely.

Following a semester when he returns to good standing and again qualifies for tuition assistance, he will receive an award, the amount of which might differ from the original amount. If his performance subsequently does not meet the accountability criteria, the amount of aid will be cut in half and the consequences stated previously will be in effect once again.

Note: A semester is approximately half of the academic year. For the purposes of this policy the first semester will consist of seven monthly tuition payments (July through January inclusive) and the second semester will consist of three monthly tuition payments (February through April inclusive). Adjustments in the amount of aid awarded will be apportioned accordingly.

IMPACT OF TUITION ASSISTANCE FROM SOURCES OUTSIDE LA SALLE ACADEMY

The amount of tuition assistance from La Salle Academy, regardless of its category, can be adjusted downward if the student is the recipient of an external scholarship from another source after the amount initially allocated by La Salle Academy was announced.

MEMBERS OF THE COMMITTEE FOR TUITION ASSISTANCE

For incoming students: The President, the Principal, both Assistant Principals, and the Director of Admissions

For continuing students: The President, the Principal, and both Assistant Principals

COMMUNICATION OF THE DECISION BY THE COMMITTEE

A document citing the amount and category of tuition assistance awarded will be distributed to the parent(s) or guardian(s) with the criteria and accountability guidelines noted. For incoming students, it will be included with the acceptance letter and signed by both the Director of Admissions and the President on behalf of the committee. Only the President will sign the letter when it refers to awards made to returning students.